

GOVERNING BODY (GB) MEETING - ACTION MATRIX PART 1

Action Origins GB Ref	Action	Owner	Due Date	Status
19.050	Any Other Business – Measles Vaccination Professor Dominic Harrison agreed to discuss the issue with Dr Gifford Kerr, Consultant in Public Health, produce a report on the uptake of vaccinations and screening and invite a representative of NHS England to attend a future meeting to discuss.	DH	NOVEMBER	VERBAL UPDATE NOVEMBER MEETING
19.064.1	Neighbourhood Level Data/Mapping Tool Professor Dominic Harrison agreed to organise a live interactive joint Pennine Lancashire GB session to demonstrate the neighbourhood mapping tool and would share the link to the tool prior to the session.	DH	NOVEMBER	VERBAL UPDATE NOVEMBER MEETING
19.076	Clinical Commissioning Group Annual Assessment 2018/19 Following an enquiry from Dr Nigel Horsfield, Mr Parr agreed to explore if detailed parameters of the scoring were available.	RP	NOVEMBER	COMPLETED
19.078	Chief Finance Officer's Report Members to submit any suggestions to solve the issues and increase the update of 'flu vaccination to Mrs Kathryn Lord for her to feed into the 'Flu Coordination Group.	ALL	NOVEMBER	COMPLETED

19.079 (i)	<p>Performance Report Following a question from Mr Paul Hinnigan, Mr Parr agreed to consider including an explanation for fluctuations in East Lancashire Hospitals NHS Trust activity, e.g. a rise of 14.3% in the number of outpatient first attendances and 27.2% in outpatient follow-up attendances, in order to improve understanding of the data.</p>	RP	NOVEMBER	COMPLETED
19.079 (ii)	<p>Performance Report Mr Parr to consider the comments made by members and feed into the work to review the content of the Performance Report that was already underway.</p>	RP	NOVEMBER	COMPLETED
19.080	<p>Quality Update Report Mrs Lord agreed to draft and send a letter of congratulations to the staff of the Radiology Department following the successful 'Getting it Right First Time' visit to review the services provided.</p>	KL	NOVEMBER	COMPLETED
19.081	<p>Governing Body and Sub-Committees' Terms of Reference Following a comment from Mr Paul Hinnigan, it was agreed that the quorum section (6.4) would be updated to reflect the new Executive titles and the recording of proceedings section (6.7) would be updated to reflect that the meeting recording would be destroyed following the ratification of the meeting minutes. Mrs Pauline Milligan to action.</p>	PMILL	NOVEMBER	COMPLETED