

Subject to approval  
At the next meeting



**Blackburn with Darwen**  
Clinical Commissioning Group

**Item 3.4b**

**Extract from Part 2 of the Minutes of the Governing Body (GB) Meeting  
held on Wednesday 11<sup>th</sup> September 2019 at 3 p.m.  
in Rooms 1 and 2, Blackburn Central Library,  
Town Hall Street, Blackburn, BB2 1AG**

**PRESENT:**

Mr Graham Burgess	Chair
Dr John Randall	General Practitioner (GP) Executive Member (Vice Chair)
Mr Roger Parr	Chief Finance Officer/Deputy Chief Officer
Mrs Claire Richardson	Director of Population Strategy and Transformation
Dr Penny Morris	Medical Director
Mrs Kathryn Lord	Director of Quality and Chief Nurse
Dr Zaki Patel	GP Executive Member (Part)
Dr Adam Black	GP Executive Member
Dr Geraint Jones	Secondary Care Doctor (Retired)
Dr Nigel Horsfield	Lay Member
Mr Paul Hinnigan	Lay Member – Governance

**IN ATTENDANCE:**

Mr Alex Walker	Director of Performance and Delivery, EL CCG
Mrs Kirsty Hollis	Chief Finance Officer/Deputy Chief Officer, EL CCG
Mrs Debra Atkinson	Head of Corporate Business, EL CCG
Mrs Caroline Edwards	Lead Nurse – Transformation of End of Life Care (Item D/19 only)
Mrs Pauline Milligan	Governing Body Secretary

<b>Re-Confirmation of Apologies for Absence and Quoracy</b>	
	<p>Apologies for absence had been received in respect of the following members:</p> <p>Dr Julie Higgins, Joint Chief Officer Dr Ridwaan Ahmed, Clinical Director for Quality and Primary Care Dr Preeti Shukla, GP Executive Member Professor Dominic Harrison, Director of Public Health and Well-being, Blackburn with Darwen Borough Council.</p> <p>The Chair also noted that apologies had also been received from Mr Iain Fletcher, Head of Corporate Business.</p> <p>The meeting was confirmed as quorate.</p>
<b>Re-Confirmation of Declaration of Interests</b>	
	<p>The Chair reminded Members of their obligation to declare any interest they may have on any issues arising at Committee Meetings which might conflict with the business of Blackburn with Darwen CCG.</p> <p>Declarations declared by members of the GB are listed in the CCG's Register of</p>

	<p>Interests. The Register was available, either via the Secretary to the GB or the CCG website, via the following link:</p> <p><a href="http://www.blackburnwithdarwenccg.nhs.uk/about-us/registers-interests/">http://www.blackburnwithdarwenccg.nhs.uk/about-us/registers-interests/</a></p> <p>The Chair noted a financial Conflict of Interest (Col) declared for all the GPs present for Item C/19 Adult Community Services – Next Steps and Opportunities, due to them receiving services from the current provider. Their declarations were held on the CCG’s Register of Interests. It was agreed that the GPs present could remain in the meeting and take part in discussions.</p> <p>The Chair reminded members that they should, if appropriate, make a declaration should a conflict emerge during the meeting and these would be recorded against the relevant agenda item.</p>
<b>A/19</b>	<p><b>Minutes of Part 2 of the Meeting held on 10<sup>th</sup> July 2019</b></p> <p>The Minutes of Part 2 of the Meeting held on 10<sup>th</sup> July 2019 were reviewed.</p> <p><b>RESOLVED: That the Minutes of Part 2 of the Meeting held on 10<sup>th</sup> July 2019 were approved as an accurate record.</b></p>
<b>B/19</b>	<p><b>Matters Arising</b></p> <p>No new matters arising were noted:</p>
<b>B/19.1</b>	<p><b>Action Matrix</b></p> <p>The Action Matrix was reviewed.</p> <p>There were no new actions to update.</p>
<b>C/19</b>	<p><b>Adult Community Services – Next Steps and Opportunities</b></p> <p>The Col declared at the beginning of the meeting was noted.</p> <p>Mr Alex Walker presented a paper further to discussions at the GB Development Session in August seeking approval to extend the Community Contract provided by Lancashire Care NHS Foundation Trust (LCFT).</p> <p>Mr Walker stated that publication of the NHS Long Term Plan (LTP) had reinforced place based integrated care as a system priority and that the integration of primary and community care within the Primary Care Networks (PCNs) was a key focus for the Pennine Lancashire (PL) Integrated Care Partnership (ICP) and the CCG.</p> <p>The extension of the contract had enabled commissioners to focus on transforming services and build a new, modernised and integrated service offer to meet the needs of communities. There was clear evidence of stronger and more purposeful relationships across primary and community services since the extension of the contract and this was reflected in the progress made.</p> <p>A further extension of the contract was requested. Mr Walker remarked that there was broad support for the proposal at the last Development Session; with</p>

	<p>a number of associated requirements.</p> <p>He stated that the recommendation was for the CCG to extend the contract with the existing provider and agreed to accept quarterly updates on progress, issues and risks.</p> <p>Questions and answers followed.</p> <p><b>RESOLVED: That the GB:</b></p> <ul style="list-style-type: none"> <li><b>i. agreed to extend the contract with the existing provider in line with the EL CCG contract, i.e. to March 2021;</b></li> <li><b>ii. request that a further report be brought back to the GB in two months' time to include milestones and SMART targets, along with community and PCN based engagement that could be measured.</b></li> </ul>
<p><b>D/19</b></p>	<p><b>End of Life Care Performance Measures – Annual Review</b></p> <p>The Chair welcomed Mrs Caroline Edwards, who attended for this item and delivered a presentation on the work undertaken across PL over the last 12 months.</p> <p>She provided data in relation to the death rates across PL, which were slightly lower than the national average (by 0.84% for BwD and 1% for EL) and the predominant causes of death, i.e. cancer, circulatory disease and respiratory disease. 14% of deaths were recorded as those who had dementia listed as an underlying or contributory cause.</p> <p>Mrs Edwards stated that 75% of deaths were expected/planned for and this meant that 3736 people across PL need care and support towards the end of their lives; however only a third of people who died last year were registered on GP palliative care registers (1602 people – mainly those suffering from cancer). She explained that there was a focus to try and identify those with LTCs and in the last year of life and potentially in the last year of life to be identified at an earlier stage.</p> <p>She referred to the Place of Death Measure and advised of a major study that had taken place in 2010 that had concluded that 67% of patients would prefer to die at home; however, she advised that a patient's wishes were the main priority.</p> <p>She highlighted end of life care profile data produced by Public Health England and the number of deaths in the usual place of residence. The figures demonstrated that the level in BwD was less than the national average and there were also significant variations in the place of death.</p> <p>She informed members that over the last year across PL there had been an end of life care design transformation process involving feedback from stakeholders and this had informed a refresh of the PL Integrated Health and Social Care Economy End of Life Care Strategy 2018/21. She outlined the priority areas of focus and the ongoing work to meet each of the three priorities, which were:</p> <ul style="list-style-type: none"> <li>• Reducing inequalities and ensuring equitable access;</li> <li>• Communication and coordination;</li> </ul>

	<ul style="list-style-type: none"> <li>• Education and training.</li> </ul> <p>Mrs Edwards reiterated that adherence to patient wishes was incorporated in all the priorities.</p> <p>Questions and answers followed.</p> <p><b>RESOLVED: That the GB noted the content of the update.</b></p> <p>The Chair thanked Mrs Edwards for her presentation and she left the meeting.</p>
E/19	<p><b>East Lancashire Medical Services: Contract Extension for Integrated Urgent Care Update</b></p> <p>Mr Walker provided a verbal update on the current position in relation to the development of the Integrated Urgent Care System.</p> <p>He referred to the East Lancashire Medical Services contract and reminded members that there had been an expectation that there would be an update to the GB when the new contract was put in place.</p> <p>There were no questions.</p> <p><b>RESOLVED: That the GB noted the content of the update.</b></p>
F/19	<p><b>Pennine Lancashire Clinical Commissioning Groups' Confidential Provider Update</b></p> <p>Mrs Kathryn Lord presented the report, which provided the GB members with a briefing on new provider performance/quality issues that had occurred since the last meeting.</p> <p>Mrs Lord highlighted key items.</p> <p>There were no questions.</p> <p><b>RESOLVED: That the GB received the report for information purposes.</b></p>
G/19	<p><b>Governing Body Sub-Committees and Groups' Part 2 Minutes</b></p> <p>Mrs Debra Atkinson presented the report, in the absence of Mr Iain Fletcher, which included the Part 2 minutes of the Governing Body Sub-Committees and Groups.</p> <p>The minutes informed members of delegated and key decisions taken and provide information regarding items of particular interest or potential risk.</p> <p>There were no questions.</p> <p>Dr Zaki Patel left the meeting. The meeting remained quorate.</p> <p><b>RESOLVED: That the GB received and noted the content of the report.</b></p>

<b>H/19</b>	<b>Pennine Lancashire Accident and Emergency Delivery Board Report</b>  Mr Parr presented the report for information.  Questions and answers followed.  <b>ACTION: Following an enquiry from Mr Paul Hinnigan, it was agreed that the report could be presented in Part 1 of the next meeting.</b>  <b>RESOLVED: That the GB noted the content of the report.</b>
<b>I/19</b>	<b>System Update</b>  The Chair provided a verbal system update.  <b>RESOLVED: That the GB noted the content of the update.</b>

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